



Preserving Our Agricultural, Historical And Natural Resources.

Stewardship Coordinator

Nebraska Land Trust

Lincoln, NE

Full-time, with an annual salary range of \$37,500 to \$45,000 based on experience. Benefits include a SIMPLE IRA retirement plan and generous PTO in addition to 13 paid holidays.

Join a small team that achieves big things for conservation in Nebraska!

The Nebraska Land Trust (NLT) was formed in 2001 to serve private landowners who want permanence for agricultural, natural, and historical resources on their land, places with stunning views, wildlife, productive agriculture, woodlands, prairies, clean water, historic sites, and opportunities for outdoor recreation. Using voluntary land protection agreements known as conservation easements, NLT has partnered with private landowners to permanently conserve more than 47,000 acres, from the lower Platte Valley to soaring buttes studded with pines in northwest Nebraska. For more information on NLT, please visit our website at: www.nelandtrust.org

Position Description

The Stewardship Coordinator is responsible for meeting the stewardship needs of the Nebraska Land Trust (NLT), an agricultural land trust. Responsibilities include, but are not limited to: monitoring conservation easements, habitat restoration, documenting a property's resources, and maintaining records. The ability to successfully interact with a variety of interests is vital, especially agricultural landowners.

Essential Duties

- Working with landowners to maintain compliance with agreements, to attain their conservation goals, and to initiate new projects such as habitat restoration.
- Annual monitoring visits and stewardship over all 50+ conservation easement protected properties.
- Develops and maintains a strong, open, respectful working relationship with landowners.
- Creating Baseline Documentation Reports (BDRs) on new conservation easement projects or updating existing BDRs.
- Maintains all conservation easement paper and electronic files in accordance with NLT's Records Policy.
- Maintenance and adoption of stewardship policies, practices, and procedures in accordance with the Land Trust Alliance's Standards and Practices.
- Assist with meeting and event planning.
- Promote the importance of working agricultural lands, open space, and wildlife habitat.
- Performs other job-related duties or special projects as assigned to support a small, collaborative team.

Qualifications and Experience

- Bachelor's degree in natural resources, agriculture, geography, biology, or related field is strongly preferred; equivalent combination of education and experience also considered.
- Possess or be willing to acquire FAA certification as a drone pilot.
- Demonstrates integrity and ability to exercise confidentiality and sound judgment.
- Familiarity with agriculture and conservation strongly preferred.
- Exceptional organizational and management capacity to deliver projects on time and on budget.
- Ability to collaborate with landowners, external stakeholders, partners, funders, and others to achieve common goals.
- Strong interpersonal skills and ability to maintain positive working relationships.
- Ability to comprehend and interpret legal documents and maps.
- Proficient in Microsoft Office products. ArcGIS preferred.
- A genuine enthusiasm for conservation, agriculture, and the mission of the NLT.
- Willingness to travel extensively in Nebraska's rural and rugged landscapes. Occasional overnight travel, particularly during the summer months.
- Possession of a valid driver's license and vehicle.

Working Conditions

- Field work is performed outdoors in conditions that include rough terrain and inclement weather.
- Ability to lift up to 30 lbs.

Please email resume to:

Jacob Alishouse, Stewardship Director

jalishouse@nelandtrust.org

Applications will be accepted through April 15, 2024.